

**CONTRACTORS STATE LICENSE BOARD**

**FINAL APPROVED LANGUAGE**

**California Code of Regulations  
Title 1, Section 100 Changes**

**Title 16, Division 8**

**Article 7. Special Provisions**

**Repeal Section 872.1 as follows:**

§872.1 Checklist for Homeowners.

(a) As used in this regulation, home improvement is defined in Code Section 7151.2.

(b) The following statement must accompany every estimate (bid) intended to result in a home improvement contract and every home improvement contract that does not include a swimming pool. The heading shall be printed in at least 14-point type, the questions in at least 12-point type, and the comments in italics of at least 11-point type. The text should be bold where indicated. This is 14-point type. This is 12-point type. *This is 11-point type in italics.*

Home improvement contractors must provide this notice.



### Check Out Your Contractor

- Did you contact the Contractors State License Board (CSLB) to check the status of the contractor's license?  
*Contact the CSLB at 1-800-321-CSLB (2752) or visit our web site: [www.cslb.ca.gov](http://www.cslb.ca.gov).*
- Did you get at least 3 local references from the contractors you are considering?  
*Did you call them?*
- Building Permits — will the contractor get a permit before the work starts?



### Check Out the Contract

- Did you read and do you understand your contract?
- Does the 3-day right to cancel a contract apply to you?  
*Contact the CSLB if you don't know.*
- Does the contract tell you when work will start and end?
- Does the contract include a detailed description of the work to be done, the material to be used, and equipment to be installed?  
*This description should include brand names, model numbers, quantities and colors. Specific descriptions now will prevent disputes later.*
- Are you required to pay a down payment?  
*If you are, the down payment should never be more than 10% of the contract price or \$1,000, whichever is less.*
- Is there a schedule of payments?  
*If there is a schedule of payments, you should pay only as work is completed and not before. There are some exceptions — contact the CSLB to find out what they are.*
- Did your contractor give you a "Notice to Owner," a warning notice describing liens and ways to prevent them?  
*Even if you pay your contractor, a lien can be placed on your home by unpaid laborers, subcontractors or material suppliers. A lien can result in you paying twice or, in some cases, losing your home in a foreclosure. Check the "Notice to Owner" for ways to protect yourself.*
- Did you know changes or additions to your contract **must** be in writing?  
*Putting changes in writing reduces the possibility of a later dispute.*

(c) The following statement must accompany every estimate (bid) intended to result in a home improvement contract and every home improvement contract that includes a swimming pool. The heading shall be printed in at least 14-point type, the questions in at least 12-point type, and the comments in italics of at least 11-point type. The text should be bold where indicated. This is 14-point type. This is 12-point type. *This is 11-point type in italics.*

#### Checklist for Homeowners (Swimming Pools)

Home improvement contractors building swimming pools must provide this notice.



## Check Out Your Contractor

- Did you contact the Contractors State License Board (CSLB) to check the status of the contractor's license?  
*Contact the CSLB at 1-800-321-CSLB (2752) or visit our web site: [www.cslb.ca.gov](http://www.cslb.ca.gov).*
- Did you get at least 3 local references from the contractors you are considering?  
*Did you call them?*
- Building permits — will the contractor get a permit before the work starts?



## Check Out the Contract

- Did you read and do you understand your contract?
- Does the 3-day right to cancel a contract apply to you?  
*Contact the CSLB if you don't know.*
- Does the contract tell you when work will start and end?
- Does the contract include a complete description of the work to be done, the material that will be used and equipment to be installed?  
*This description should include a plan and scale drawing showing the shape, size, dimensions and specifications. It should include brand names, model numbers, quantities and colors. Specific descriptions now will prevent disputes later.*
- Are you required to pay a down payment?  
*The down payment for swimming pools should never be more than 2% of the contract price or \$200, whichever is less.*
- Is there a schedule of payments?  
*If there is a schedule of payments, you should pay only as work is completed and not before. There are some exceptions—contact the CSLB to find out what they are.*
- Did your contractor give you a “Notice to Owner,” a warning notice describing liens and ways to prevent them?  
*Even if you pay your contractor, a lien can be placed on your home by unpaid laborers, subcontractors, or material suppliers. A lien can result in you paying twice or, in some cases, losing your home in a foreclosure. Check the “Notice to Owner” for ways to protect yourself.*
- Did you know changes or additions to your contract **must** all be in writing?  
*Putting changes in writing reduces the possibility of a later dispute.*

Note: Authority cited: Sections 7008, Business and Professions Code. Reference: Sections 7151.2 and 7159, Business and Professions Code.